

PACK & WRAP GUIDE for Monitors



Place the monitor on a clean, flat surface. Make sure that the video and power cords are wrapped around the base of the monitor as shown in the picture.



Assemble an appropriately-sized packing box. There should be no damage on the box.



Criss cross the center of the box with an appropriate amount of bubble wrap as shown in the image above. There can never be too much bubble wrap, so use more than you think you need.



Attach a large enough piece of cardstock or thin cardboard to completely cover the length of the LCD screen as shown in the picture above. Secure it with a piece of transparent tape. This will help protect the screen while it is in transit.



Put the LCD screen face down into the center of the box as shown in the picture shown above.



Carefully push the LCD all the way to the bottom of the box. The bubble wrap will follow it down and begin folding in around it. Fold the entire bubble wrap in behind the LCD monitor as shown in the image above.



Use additional bubble wrap to ensure that there is no movement inside the box. Additional wads of bubble wrap into the corners of the box will help ensure a snug fit.



Secure the top side of the box.