



Senate Faculty
Meeting Minutes # 18

DAY: Friday, March 12, 2021

TIME: 2:00-3:30pm

LOCATION: Online using GoToMeeting

FACILITATOR: Dr. Abu-Raqabeh

Attendees	Dr. Faruk Taban (non-voting member), Dr. Tawfiq Abu-Raqabeh (Business Administration), Dr. Ann Marie Smith (EDUC),, Dr. Karman Kurban (at large – EDUC), Dr. Harun Yilmaz (at large – EDUC) Mr. Pete Tijerina (at large -EDUC) Shweta Shroff (Library)
Members Absent	Mr. Ihsan Said (Computer Science), Mr. Jason Villanueva (GLS)
Approved previous meeting minutes	The majority of the faculty senate approved the meeting minutes # 17
Meeting minutes agenda # 18	<ol style="list-style-type: none">1. OER Grant update and potential other grant applications: Dr. Taban explained 15 applications were submitted for development and implementation grants. So far, 4 development grants have been approved. Each grant totals 25k per course and plus 3,500 for the students for a grand total of 110k awarded to NAU in collaboration with HCC. OER core course content will be created for Math, Business, Economics, and History. In the next round, NAU is hoping to be awarded two more development grants for English 1311 and 1312. The university will match those funds and the first payment from the department of education will occur in July 2021. Grant material will be developed in the Summer and implemented in the Fall and Spring of 2021-2022. A report will be created on retention and diversity due August of 2022. The second installment will occur in July of 2022. Grant funds will be distributed to the project manager, faculty members, HCC. The second half will be shared by the OER coordinator, the Library, IT, Registrar, Database, Education and Technology departments.2. Education Dept thesis option: Dr. Taban explained that according to discussions with Dr. Tas, there was very little interest in a thesis option variant. Dr. Abu-Raqabeh expressed that a project based option would be optimal with the current course delivery. Dr. Kurban agreed and explained that at the moment, students prefer the non-thesis option. Current students have been struggling with the thesis option. Dr. Taban explained that because of these struggles, Admissions is not accepting thesis option candidates. Dr. Smith also agreed to temporarily hold the thesis option.3. Academic Integrity: Dr. Taban asked for suggestion on what software could be used to proctor final exams to avoid plagiarism. Also, how to proceed with proctoring live final exams with camaras on. Dr. Abu-Raqabeh explained that not all schools use this “camara on” method. Dr. Smith continued and clarified that most class finals are projects or research papers, and plagiarism would be avoided through software like Turnitin. Dr. Kurban agreed and added that testing with camaras on would not be ideal or convenient. All members discussed online tests offer question shuffle options to deter cheating.



	<p>4. Course accessibility by Authorized personnel: Dr. Abu-Raqabeh added this item expressing concern of course accessibility by admin. He proposed faculty should be sent a formal email informing them that admin will be accessing their class to collect data. Dr. Smith made a motion creating a policy stating when someone is enrolled in a class for the purpose of visiting or collecting data, not a student or a teacher, that mister Maldar alert faculty. Dr. Taban and senate members agreed.</p>
Discussion and Explanation to the agenda presented.	<ol style="list-style-type: none">1. OER Grant update and potential other grant applications2. Education Dept thesis option3. Academic Integrity4. Course accessibility by Authorized personnel
Next Meeting	April 16 at 2:00PM
Recorded By	Pete Tijerina
Adjourned	Meeting was adjourned at 2:53 pm