



Senate Faculty
Meeting Minutes # 13

DAY: Friday, September 25, 2020

TIME: 2:00-3:30pm

LOCATION: Online using GoToMeeting

FACILITATOR: Dr. Abu-Raqabeh

Attendees	Dr. Faruk Taban (non-voting member), Dr. Tawfiq Abu-Raqabeh (Business Administration), Mr. Ihsan Said (Computer Science) Mr. Jason Villanueva (GLS), Dr. Ann Marie Smith (EDUC), Shweta Shroff (Library), Dr. Karman Kurban (at large – EDUC), Dr. Harun Yilmaz (at large – EDUC)
Members Absent	None
Invited to the Meeting	HR represented by Anita Garibovic
Approved previous meeting	<p>The Majority of faculty senate has approved the meeting minutes # 12. which has the following points</p> <ol style="list-style-type: none">1. Title: Full time instructor2. Main responsibility: Teaching undergraduate courses3. Up to 10 courses annually4. Annual Compensation at the adjunct faculty rate per course (\$20K for master’s degree holder, \$30K for doctorate level)5. Health benefits provided6. No student advising7. No committee or service assignment8. Online in Fall, and online/face to face in Spring
Discussion and Explanation to the agenda presented.	<p>Dr. Taban asked the Faculty Senate to vote on the new Instructor definition as added to the handbook. Also, the senate was asked to approve the compensation chart for large class sizes also added to the handbook. Faculty senate voted unanimously to approve the changes.</p> <p>Dr. Taban asked the faculty senate to consider allowing ABD applicants to be considered for teaching undergraduate and graduate classes. He explained that this would be considered by Department Chairs.</p> <ol style="list-style-type: none">a. Need a proof about passing Qual/Comp (finished all course work)b. Applicant's letter about expected graduation timelinec. Chair's approvald. 3-year limit, if not finished by the deadline, cannot be considered as ABD



	<p>Anita representing the HR and payroll department, explained the reason to switch from monthly pay to semi -monthly pay to avoid paying for hours not worked by the employees who leaves or terminated in the last week of pay.</p> <p>Anita disclosed the name of the instructor who will join the faculty senate, the name is Pete Tijerina</p> <p>The voting to add member to the senate the result was in favor of Dr. Pete Tijerina. Dr. Pete will be joining the senate in next meeting that scheduled to be in October 30, 2020.</p> <p>Electing secretary to the senate was postponed to October 30,2020 because a new member was added to the senate.</p> <p>The senate discussed adding TA to help with grading / proctoring large size classes. Hiring a TA depends on the department chair to pick a suitable student.</p> <p>As we have discussed in the meeting, a minimum of 10 students are required for class to make it. If number of student’s exceptions are there subject to Chair/Provost approval. If still offered, this may impose reduced compensation for Adjuncts.</p> <p>Dr. Taban explained that class overage payments would occur during the summer.</p> <p>Dr. Taban also discussed the "Transfer Policy" for undergraduate and graduate-level courses. Once undergraduates are enrolled in classes at NAU, they cannot transfer in new courses from other universities. On the other hand, graduate-level coursework with a grade of B- and better is accepted for transfer credit. Challenge exams may also allow students to earn credits for some selected courses.</p>
Next Meeting	October 30 at 2:00PM
Recorded By	By Dr. Smith and Dr. Tawfiq and Mr. Ihsan
Adjourned	Meeting was adjourned at 3:11pm.